

SRSRC WOMEN'S LEAGUES
TEAM CAPTAIN GUIDELINES
November 2010

SRSRC WOMEN'S LEAGUE MEMBERSHIP:

1. All participating SRSRC tennis league players must to be current members of SRSRC.
 - a. AA players may add non members to complete a roster, positions #1 - #3 only, and must pay a playing fee for each season.
 - b. CC players may add non members to complete a roster and must pay a playing fee for each season.
2. All tennis league players should be committed to playing 75% of their scheduled league matches.
3. **SRSRC SPONSORED LEAGUES are: More than one team per level must have committee approval.**
 - a. **Fall:** Leah's League- www.leahsleague.com, Competitors League - www.tcsd.tenniscores.com
 - b. **Winter:** NCDTL – www.ncdtl.com.
 - c. **Winter:** NCI – www.nci.tenniscores.com
 - d. **Spring:** Competitors League – www.tcsd.tenniscores.com.
4. **SRSRC NON- SPONSORED LEAGUES are: "Must have court availability approval."**
 - a. **Fall:** AA Invitational – Robin Harris Thursday
 - b. **Fall:** City League BB - www.sdleaguetenis.net Tuesday
 - c. **Winter:** City League BB & A, www.sdleaguetenis.net.
 - d. **Spring:** USTA – 2.5, 3.0, 3.5, 4.0, 4.5 www.USTA.com .
 - e. **Summer:** USTA – Senior Leagues www.USTA.com.

A. Before Entering a League Team:

Existing Captains should evaluate their current team record from the previous season to decide if their playing level is appropriate for re-entry at their existing level. How did your team fit into last season's league format? How many of the possible points did your team win? How could you have played your players differently to maximize your point earnings? Were 75% of your players winning 50% of their matches? Were players winning 80% or more of their matches? What place did your team come in the league?

Example evaluation for teams:

A Team 1 5 th of 12 teams 49.4 pts - top score 68.4 / 17.2 pts 12 X 9pts = 108 pts possible (46 % team performance)	difference of 19.0 pts
BB Team 1 4 th of 8 teams 39.6 pts – top score 50.8/9.0 pts	difference of 11.2 pts
BB Team 2 8 th of 8 teams 23.0 pts – top score 49.6/23.0 pts 8 x 9 pts = 72 pts possible (55% & 21% team performance)	difference of 26.6 pts
B Team 10 th of 11 teams 25.4 pts – top score 70.8/16.4 pts 11 x 9pts = 99 pts possible (25% team performance)	difference of 45.4 pts

Existing Captains should evaluate individual player records to decide if teams are playing competitive matches. Compare results with team records of the teams a level below.

Are your #1 / #2 teams winning/losing more than 80% of their matches in two sets with scores of 6-1?
Are your #5 / #6 teams winning/losing more than 80% of their matches in two sets with scores of 6-1?
Are your #3 /#4 teams being challenged or are they winning/losing consistently?
Have you moved your players positions up or down according to wins and losses?
Are your players losing, but playing good three set matches?
Are all players on your team given equal playing opportunities?
Have you used the web site stats to help manage your players?

These questions above are indicators of team member's performances in an appropriate position. Captains' should make recommendations to Staff if a team member is under/over performing at their team level.

B. FORMING LEAGUE TEAMS:

1. All League Play must fit within a designated format of maximum number of League Teams possible per- tennis court availability. This number should remain consistent. Tennis committee approval is required for the number of teams entered in each level.
2. Player intention lists will be submitted to staff, by level, at the end of each season by existing captains. The lists of names will help prepare for the next season roster sign up.
3. Formulation of SRSRC sponsored teams are from scheduled open sign ups or player intention lists.
4. SRSRC **Players are allowed to play at one level** within a league, **with the option to sub for a higher level** if needed but not be rated to sub down to a lower level. (An AA player – exempt from A play)
5. Tennis player complaints regarding league team formation must be submitted in writing to the tennis committee for review.
6. New players wishing to play league should be referred to appropriate team/captain by Pro/Staff.

CLUB SPONSORED TEAMS:

- a. An open sign up is held for Leah' League , NCDTL, NCI and Competitors Leagues for individuals intending to play or sub for a specific league team. (Captains intent to return lists.)
- b. Open sign ups are organized by player level for a \$5.00 fee. (AA-A-BB-B-CC-C)
- c. To form teams from sign up lists the intended players are divided into groups of approximately 14–16 players per team for 6 line teams and 10 – 12 players for 4 line teams.
- d. Captain and staff organize players according to player request for a team level, player ability, and roster availability. Adjustments are made within the court structure, to accommodate the maximum number of players possible.
- e. Team entries are then made by captains, using information from appropriate web sites, to mail in team entry fees.
- f. Player roster entries are to be made on computer websites before league roster deadline dates.

NON SPONSORED TEAMS:

- a. Captain formation of non sponsored teams are based on established returning teams or new teams where there is Committee approval for court usage.
- b. No formalized sign ups are held for these teams.
- c. Entry forms for these leagues are sent to returning captains not the club. Entry information should be forwarded to the tennis committee.

C. ENTERING A TEAM FOR LEAGUE PLAY:

- 1. Returning Captains are instrumental in setting up a team for the next season. **Teams should vote to keep a captain or rotate captain’s responsibilities at the end of a season for the next season.**
- 2. Player responsibility: returning team members should indicate their intent to play for the next league to their captain.
- 3. Player responsibility: new players need to notify existing captains or staff of intentions to play.
- 4. Captains responsibility: When notified by league, Existing Captains should notify the tennis committee of upcoming league entry deadlines:
- 5. Captain responsibility: before league starts, captains are needed to help organize team formation for the upcoming seasons and help with Club League signups.
- 6. Captain responsibility: If in question? Contact league Co-coordinators to confirm that you have not missed a league entry notification.

Entry Deadline Dates for League Teams

Fall Leagues:

Leah’s League: **Sign up June** **Roster Entry: August** **Play: Sept-Nov.**

Monday: BB, Tuesday: B, Wednesday: A, Thursday: CC, Friday:

Competitors: **Sign up June** **Roster Entry: August** **Play: Sept-Nov.**

Monday: CC, Tuesday: A, Wednesday: B, Thursday: BB, Friday: AA,

Invitational AA: **Robin-Pro** **Roster Entry: August** **Play: Sept-Nov.**

Thursday: AA

City League BB: **Sign up June**

Tuesday: BB

Winter Leagues:

NCDTL: **Sign up November** **Roster Entry: December** **Play: Jan-March**

Monday: BB, Tuesday: B, Wednesday: A, Thursday: CC, Friday: AA

NCI: **Sign up November** **Roster Entry: November** **Play: Jan-March**

Monday: CC, Tuesday: A, Wednesday: B, Thursday: BB, Friday: AA,

City League: **Captain-sign up** **Roster Entry: November** **Play: Jan-March**

Tuesday: BB, Thursday: A

Spring Leagues:

Competitors: **Sign up February** **Roster Entry: March** **Play : April-June**

Monday: CC, Tuesday: A, Wednesday: B, Thursday: BB, Friday: AA

USTA Leagues: **Captain-sign up** **Roster Entry: March** **Play: April-June**

Monday: 3.0, Tuesday: 3.5, Wednesday: 4.5, Thursday: 4.0, Friday: 2.5

Summer Leagues:

USTA Senior Leagues: **Captain-sign up** **Roster Entry: April** **Play: July-Aug**
Monday: Tuesday: Wednesday: Thursday: 4.0 Friday:

Guideline: 2 competitors per level, two Leah's or NCDTL. Two league max per player per season.

D. CAPTAIN PRE-SEASON RESPONSIBILITIES:

1. Go to the appropriate team league web site and print out entry form.
2. Complete entry form and mail, appropriate entry fee, before posted entry dead line date.
3. Learn web site procedure for entering your team roster. Enter roster.
4. Learn web site procedure for schedule, printing roster and recording scores.
5. Learn all of the league rules for play, rain, scoring, default rules, etc.
6. Reserve courts for home matches according to your schedule, with Patty at Aviary.
7. Check to see if your courts were reserved properly.
8. Follow the web site captain's procedures for your league. (All league rules are different)
9. Notify your roster players, via team email, of starting date and season schedule.
10. Ask team players up front if there are dates during the season that they will be missing.
11. Ask players for preferred partners and honor as often as possible.
12. Construct a tentative playing schedule for the players, listing home and away matches.
Positions do not have to be listed, but it is nice to know which dates you will be playing.
13. Construct a team schedule where players receive equal playing time.
14. Construct a refreshment schedule for home matches.
15. Roster players maybe scheduled to play any of the six positions/four positions to field the strongest possible team. (Players should be willing to play both time slots)
16. $\text{Matches Played, times-X, Positions Available, divided by, Number of player on a roster, equals } =$,
the number of matches scheduled for each team player.

E. CAPTAINS RESPONSIBILITIES:

1. The Team Captain or designated Co- Captain shall be present at all matches and present line-up to opposing team before play starts.
2. It is the duty of the Captains to monitor all match starting times.
3. Home team Captain should check court reservations and contact the Visiting Team Captain to confirm the up-coming match.
4. The Team captains must have their line-ups made out and ready to exchange before they arrive at the site of play. The captains must verify that each position and player is on the correct assigned court and with the proper opponent.
5. After line-ups are exchanged, there can be no switching of players, teams or positions or additional players added. Unless, otherwise stated, refer to rules for your particular league.
6. At the end of match both captains must sign both teams score sheets and the home captain traditionally enters the scores into their web site before midnight of the match day.

7. Captains' must read and know the USTA Code rules and be prepared for any situation that may arise during a home match.
8. Captains' must know the ruling on protests, defaults, retired matches, rain make ups, rain delays, injury, bathroom breaks, and etc. (Carry a printed copy of rules, from web site, to matches).
9. No communication devices are allowed on courts.
10. Refreshments. Each home team is required to supply water on courts for the duration of the match and drinks or juice afterwards. Other refreshments are optional.
11. Know the twelve point tie breaker rules for Leah's, NCDTL, Competitors Leagues, NCI.
12. Know the Coman tie breaker for City League and USTA matches.
13. Know how your League scores its points.
14. Check your league web site weekly to make sure all scores were recorded correctly. Coordinators can make corrections if necessary.
15. At the end of your season, print a copy of your team roster and the Stats for the Tennis Staff file.
16. Calling for extra league match courts is allowed the day before the match at 9:00am.
17. Captains are required to attend Tennis Captain's meeting before and after each league season.

F. TEAM MANAGEMENT:

1. **Know your players.** Schedule play dates, switch partners occasionally, be aware of personalities, injuries, personal events that could affect play.
2. **Keep all your players informed.** Match reminders, directions to matches, snack responsibilities, substitutions, match results, league standings, keep players connected.
3. **Be equally fair,** supportive, sensitive and up front with all players.
4. **Assume everyone is always giving their best effort during match play.**
5. **Don't judge.**
6. **Be flexible, be objective, be positive.**
7. **Love what you are doing you're a volunteer.**
8. **The ideal and reality are always different. Let the ego go.**

Remember league play is recreational tennis and should be played in a spirit that enhances good sportsmanship. Every player/team wants to be on top of the mountain, but the true competitor finds happiness is obtained in the journey getting there.

